2023 HIC/PIT
Refresher
Presentation
(Unsheltered)



Presented by Advancing Connecticut Together (ACT)

Meeting Agenda

- Introductions
- Program Overview
- Roles & Responsibilities
- PIT Database Demo
- Unsheltered Methodology
- Data Cleanup
- "Night of the Count"
 - Prior to & Following 1.24.23
- Timeline
- Contact Info/Reference Links
- Questions

Presenters



- Brennden D. Colbert
 HIC/PIT Quality Coordinator
 Advancing CT Together
- Jim BombaciVP of OperationsNutmeg IT
- Shannon Quinn-Sheeran
 Associate
 Housing Innovations, Inc
- Lindsay FabrizioCoC ManagerOpen Doors Fairfield County

Roles & Responsibilities

- Project Management
 - o ACT
- Database & Technology
 - Nutmeg IT
- Bed Count Change Forms
 - CT BOS (Housing Innovations) & ODFC

What is the Point-in-Time Count?

- Federal Program
- 2. When do we perform the count?
- 3. Where are we counting?
- 4. Why do we do it?
- 5. What is the ultimate goal?





2022-2023 Point in Time Methodology (Unsheltered Count)

- Removing "Service-Based" piece of the Point in Time Methodology (Unsheltered)
- Will focus on HMIS Data (for programs/agencies that use HMIS)
- Verification Assessment Due Date 1/31/2023





- Continue to clean up program enrollment
- Nutmeg IT (Help Desk)
 - Help@NutmegIT.Com

Prior to the "Night of the Count"

- **Current Living Assessment Link**
 - This is used as a way to track who is still active in a program vs. who is not
 - Exit/Follow up on current status
 - Age designations are new, and include what categories were added this year
- Agencies using HMIS
 - Outreach programs, should ensure all participants are correctly captured in HMIS.
 - Including current living situation assessments
 - Participants no longer receiving outreach services have been exited with the correct date Participants who have moved into RRH and PSH, has an accurate move-in date

 - Complete a current living assessment
 - Only clients with a current living assessment, will show up when data is pulled
- Agencies **not** using HMIS



- Programs should ensure client lists are accurate
 - Should contain HUD-required demographic information (race, ethnicity, age, gender)
- **HUD Sub-Populations**
 - Vets, serious mental illness, chronic substance abuse, HIV/AIDS, and DV



Prior to the "Night of the Count" Cont.

- 1 week prior to the count 1/17/2023, create a list of program participants and verify their accuracy.
 - O This will be the list of participants, you work with on the night of the count, to confirm where they slept on 1/24/2023
 - Exit anyone who is no longer active in the program
 - Add anyone new who is yet to be enrolled in a program
- Confirm all projects
- Complete last minute bed change forms
- There is a new enrollment for DMHAS PATH
 - Providers do not have to complete a full intake in order for client to be enrolled in HMIS
 - New enrollments, are entered in the PIT Database
 - Providers should use this for anyone they are working with, that does not have a CLS (current living situation) in an outreach program



Incomplete Current Living Assessments (CLAs)

- 535 incomplete CLAs statewide
- 1/9/23: Balance of State (BOS) CoC email providers with significant number of incomplete CLAs
 - Street Outreach (SO) programs in HMIS
 - Include client IDs without CLAs in last 90 days
 - 1/16/23 completion date (exit or complete CLA)



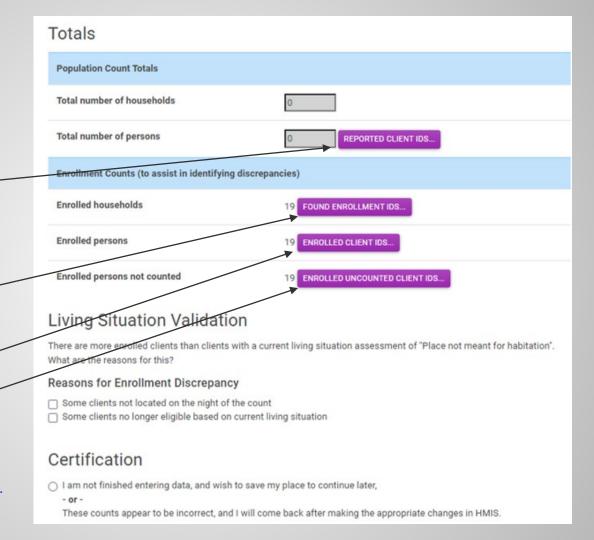
After the "Night of the Count"

- Following 1/24/2023, confirm data (HMIS Users)
- Following 1/24/2023, enter data (Non-HMIS Users)
- Programs/Agencies will have until 1/31/2023 to enter population count data into the PIT Database
- To complete PIT Data for HMIS programs
 - Contact enrolled program participants confirming where slept on 1/24/2023
 - In HMIS, complete a current living assessment for 1/24/23 (CLS Guide)
 - That data will be pulled into the PIT Database
 - In PIT Database, review data and confirm, if information is correct. Must select "I hereby affirm these counts have been verified and are accurate"
 - If Incorrect, changes must be made to HMIS Data



Population Totals

- 1. Reported client IDs shows client IDs for people reported to be unsheltered on the night of the count (had a CLA which identified them as being unsheltered on night of count)
- Found Enrollment ID list shows household/head of household IDs for folks who are enrolled in the program as of current date
- Enrolled client IDs shows ALL persons enrolled
- 4. Enrolled uncounted Client IDs persons who are enrolled, but are NOT included in the PIT count because they did NOT have a CLA that indicated they were unsheltered on night of the count.



PIT Database Demo (Point in Time Count)

Jim Bombaci **VP** of Operations Nutmeg IT

Important Contact Information

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Important Contact Information Continued

Nutmeg Help Desk
Help@NutmegIT.Com

CT BOS Contact ctboscoc@gmail.com

ODFC Contact
Lindsay@TheHousingCollective.Org

Key Dates and Reference Links

- Tuesday, January 24th, 2023
 2023 Point in Time Count
- Tuesday, January 31st, 2023
 Deadline to enter data into the PIT database
- Advancing CT Together HIC/PIT Website- https://www.aids-ct.org/hic-pit.html (Bed count change forms, PIT database reference slides, Recorded HIC/PIT webinars, etc.)





