

2023 HIC/PIT Refresher Presentation (Unsheltered)



Presented by Advancing Connecticut
Together (ACT)

Meeting Agenda

- Introductions
- Program Overview
- Roles & Responsibilities
- PIT Database Demo
- Unsheltered Methodology
- Data Cleanup
- “Night of the Count”
 - Prior to & Following 1.24.23
- Timeline
- Contact Info/Reference Links

- Questions

Presenters



ADVANCING
TOGETHER

- Brennden D. Colbert
HIC/PIT Quality Coordinator
Advancing CT Together
 - Jim Bombaci
VP of Operations
Nutmeg IT
 - Shannon Quinn-Sheeran
Associate
Housing Innovations, Inc
 - Lindsay Fabrizio
CoC Manager
Open Doors Fairfield County
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Roles & Responsibilities



- Project Management
 - ACT
 - Database & Technology
 - Nutmeg IT
 - Bed Count Change Forms
 - CT BOS (Housing Innovations) & ODFC
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What is the Point-in-Time Count?

1. **Federal Program**
2. **When do we perform the count?**
3. **Where are we counting?**
4. **Why do we do it?**
5. **What is the ultimate goal?**



2022-2023 Point in Time Methodology (Unsheltered Count)

- Removing “Service-Based” piece of the Point in Time Methodology (Unsheltered)
- Will focus on HMIS Data (for programs/agencies that use HMIS)
- Verification Assessment Due Date 1/31/2023





Data Clean Up

- Continue to clean up program enrollment
 - Nutmeg IT (Help Desk)
 - Help@NutmegIT.Com
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Prior to the “Night of the Count”

- [Current Living Assessment Link](#)
 - This is used as a way to track who is still active in a program vs. who is not
 - Exit/Follow up on current status
 - Age designations are new, and include what categories were added this year
- Agencies using HMIS
 - Outreach programs, should ensure all participants are correctly captured in HMIS.
 - Including current living situation assessments
 - Participants no longer receiving outreach services have been exited with the correct date
 - Participants who have moved into RRH and PSH, has an accurate move-in date
 - Complete a current living assessment
 - Only clients with a current living assessment, will show up when data is pulled
- Agencies not using HMIS
 - Perform “internal data clean-up”
 - Programs should ensure client lists are accurate
 - Should contain HUD-required demographic information (race, ethnicity, age, gender)
 - HUD Sub-Populations
 - Vets, serious mental illness, chronic substance abuse, HIV/AIDS, and DV



Prior to the “Night of the Count” Cont.

- 1 week prior to the count 1/17/2023, create a list of program participants and verify their accuracy.
 - This will be the list of participants, you work with on the night of the count, to confirm where they slept on 1/24/2023
 - Exit anyone who is no longer active in the program
 - Add anyone new who is yet to be enrolled in a program
- Confirm all projects
- Complete last minute bed change forms
- There is a new enrollment for DMHAS PATH
 - Providers do not have to complete a full intake in order for client to be enrolled in HMIS
 - New enrollments, are entered in the PIT Database
 - Providers should use this for anyone they are working with, that does not have a CLS (current living situation) in an outreach program



Incomplete Current Living Assessments (CLAs)

- 535 incomplete CLAs statewide
- 1/9/23: Balance of State (BOS) CoC email providers with significant number of incomplete CLAs
 - Street Outreach (SO) programs in HMIS
 - Include client IDs without CLAs in last 90 days
 - 1/16/23 – completion date (exit or complete CLA)



After the “Night of the Count”

- Following 1/24/2023, confirm data (HMIS Users)
- Following 1/24/2023, enter data (Non-HMIS Users)
- Programs/Agencies will have until 1/31/2023 to enter population count data into the PIT Database
- To complete PIT Data for HMIS programs
 - Contact enrolled program participants confirming where slept on 1/24/2023
 - In HMIS, complete a current living assessment for 1/24/23 ([CLS Guide](#))
 - That data will be pulled into the PIT Database
 - In PIT Database, review data and confirm, if information is correct. Must select “I hereby affirm these counts have been verified and are accurate”
 - If Incorrect, changes must be made to HMIS Data



Population Totals

1. Reported client IDs shows client IDs for people reported to be unsheltered on the night of the count (had a CLA which identified them as being unsheltered on night of count)
2. Found Enrollment ID list shows household/head of household IDs for folks who are enrolled in the program as of current date
3. Enrolled client IDs shows ALL persons enrolled
4. Enrolled uncounted Client IDs persons who are enrolled, but are NOT included in the PIT count because they did NOT have a CLA that indicated they were unsheltered on night of the count.

Totals

Population Count Totals

Total number of households

Total number of persons [REPORTED CLIENT IDS...](#)

Enrollment Counts (to assist in identifying discrepancies)

Enrolled households 19 [FOUND ENROLLMENT IDS...](#)

Enrolled persons 19 [ENROLLED CLIENT IDS...](#)

Enrolled persons not counted 19 [ENROLLED UNCOUNTED CLIENT IDS...](#)

Living Situation Validation

There are more enrolled clients than clients with a current living situation assessment of "Place not meant for habitation".
What are the reasons for this?

Reasons for Enrollment Discrepancy

Some clients not located on the night of the count

Some clients no longer eligible based on current living situation

Certification

I am not finished entering data, and wish to save my place to continue later,
- or -
These counts appear to be incorrect, and I will come back after making the appropriate changes in HMIS.

PIT Database Demo (Point in Time Count)

Jim Bombaci

VP of Operations

Nutmeg IT



Important Contact Information

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Important Contact Information Continued

Nutmeg Help Desk

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CT BOS Contact

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ODFC Contact

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Key Dates and Reference Links

- Tuesday, January 24th, 2023
2023 Point in Time Count
- Tuesday, January 31st, 2023
Deadline to enter data into the PIT database
- Advancing CT Together HIC/PIT Website- <https://www.aids-ct.org/hic-pit.html> (Bed count change forms, PIT database reference slides, Recorded HIC/PIT webinars, etc.)

