

ALLIANCE FOR LIVING

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Job Description – HIV Tester
30 hours/week - Non-Exempt

Join Alliance for Living!

Alliance for Living is the only HIV/AIDS service organization and resource center in Southeastern Connecticut. We are a team of dedicated professionals who are passionate about helping people living with HIV/AIDS in our community. You will be making a direct impact in the lives of people living with HIV/AIDS, while enjoying the truly exceptional benefits of one of Southeastern CT's most respected non-profit organizations.

General Information:

The HIV Tester works in collaboration with clients and agency staff to coordinate and deliver the required HIV testing programs. Coordinates the testing program to acquire supplies, access field test kits, comply with testing protocol for both in-office and field testing environments and addressing test results with clients. Possesses a detailed knowledge and experience level in HIV testing protocol and client interaction for HIV testing and referral. Position reports to the Director of Treatment and Prevention.

General Description of Activities:

- Conducts outreach and network testing programs and provides HIV testing on a daily basis for Ryan White eligible clients; refers clients to EIS staff as required;
- Facilitates client network referrals and testing services with all service providers;
- Performs walk-in/in-office testing and extended testing opportunities for both outreach and network testing coverage in the community served;
- Prepares testing field environments to ensure a proper location is established for space, lighting, safe location and general facility layout and accommodations;
- Executes under agency, Dept. of Public Health and CDC service delivery protocol for all phases of the HIV testing program;
- Maintains a current knowledge of HIV/AIDS testing protocol, medical treatment, disease trends and updates on related programs;

- Works collaboratively with other agency staff in developing and ensuring comprehensive services for clients;
- Attends all mandated internal and Dept. of Public Health trainings;
- Works as a team member in providing agency coverage for evening and weekend activities;
- Conducts client data collection and entry into CAREware; ensures all data and files are audit-ready. Properly escalates matters requiring further review;
- Maintains both a valid driver's license and car insurance; and
- Performs other duties as assigned.

Qualifications:

- A strong commitment and passion for people living with HIV/AIDS and those who are peripherally affected by the disease;
- Extensive knowledge of HIV testing protocol, including rapid and confirmatory testing, within guidelines established by the agency, DPH and CDC;
- Knowledge of HIV/AIDS including testing, diagnosis and treatment; must be qualified and possess updated training credentials to conduct rapid HIV testing;
- Ability to effectively manage a comprehensive HIV testing program addressing client communications, conducting rapid testing, making appropriate referral services and client follow-up as required;
- Knowledge of healthcare disparities and the ability to target critical populations for creating effective service outreach provider plans;
- A bachelor's degree in Human Services or related field or four or more years' relevant experience or equivalent combination of education and experience;
- Strong written and verbal communication skills;
- Both a team oriented person and the ability to work independently, with minimum supervision; possess the required judgement to properly escalate issues to management;
- Computer proficient (MS Office) and the efficient use of relevant software programs;
- Must be able to multi-task and cross-train for other assignments/programs;
- The ability to work in a culturally intelligent organization to ensure effective delivery of client care and assignment of resources;
- Must operate within a Harm Reduction model;
- Must have own transportation, both valid driver's license and insurance; and
- Bi-lingual ability preferred.

Benefits

- 3 weeks' vacation
- 12 holidays
- Paid sick time
- Comprehensive benefit package for health, life and disability insurance
- Pre-tax medical and dependent care plans
- Retirement plan with up to a 6% employer match