

# ALLIANCE FOR LIVING

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## Job Description – Early Intervention

## Join Alliance for Living!

*Alliance for Living is the only HIV/AIDS service organization and resource center in Southeastern Connecticut. We are a team of dedicated professionals who are passionate about helping people living with HIV/AIDS in our community. You will be making a direct impact in the lives of people living with HIV/AIDS, while enjoying the truly exceptional benefits of one of Southeastern CT's most respected non-profit organizations.*

### General Information:

The Early Intervention Specialist (EIS) provides support services that include identification of individuals at points of entry and access to HIV testing and targeted counseling and testing, referral services, and linkage to care. The EIS also supports clients for health education and literacy training enabling clients to effectively navigate the HIV system of care. Coordinates outreach services and health education for risk reduction related to HIV diagnosis.

### General Description of Activities:

- Maintains a caseload and provides HIV testing and targeted counseling for clients;
- Facilitates client referrals and services with all service providers; addresses client needs for multiple referral services, linkage to care and educational support for both health and/or literacy training to effectively work within the HIV system of care;
- Executes early intervention support services, coordinating with documented key points of entry, avoiding duplication of care efforts;
- Services are coordinated with HIV prevention efforts and programs;
- Maintains a current knowledge of HIV/AIDS medical treatment, substance abuse treatment, disease trends and updates on related programs;
- Works collaboratively with other agency staff in developing and ensuring comprehensive services for clients;
- Attends all mandated internal and Dept. of Public Health trainings;
- Works as a team member in providing agency coverage for evening and weekend activities;
- Conducts client data collection and entry into Careware; ensures all data and files are audit-ready.
- Maintains both a valid driver's license and car insurance.
- Performs other duties as assigned.

**Qualifications:**

- A strong commitment and passion for people living with HIV/AIDS; knowledge of HIV/AIDS including testing, diagnosis and treatment;
- A bachelor's degree in Human Services or related field or four years' relevant experience or equivalent combination of education and experience;
- Strong written and verbal communication skills;
- Both a team oriented person and the ability to work independently, with minimum supervision;
- Computer proficient (MS Office) and the efficient use of relevant software programs;
- Must be able to multi-task and cross-train for other assignments/programs;
- The ability to work in a culturally intelligent organization to ensure effective delivery of client care and assignment of resources;
- Must operate within a Harm Reduction model;
- Must have own transportation, both valid driver's license and insurance; and
- Bi-lingual ability preferred.

**Benefits**

- 3 weeks' vacation
- 12 holidays
- Paid sick time
- Comprehensive benefit package for health, life and disability insurance
- Pre-tax medical and dependent care plans
- Retirement plan with up to a 6% employer match

We are an affirmative action equal opportunity employer.